

**Payments Between Board Meetings Policy**  
**For the Naples Library**

The Naples Library Board of Trustees authorizes the payment of the following bills and expenses between Board meetings in order to meet due date requirements: utility bills, insurance bills, credit card bills, payroll, payroll taxes, payroll deductions, and fringe benefit expenses. The Directory/Manager and the President of the Board of Trustees are authorized to certify these payments.

This policy may be amended by the Naples Library Board of Trustees at any time.

Adopted by the Naples Library Board of Trustees on February 28, 2017. Reviewed February 23, 2023.