



## Livonia Public Library Board of Trustees Meeting Minutes

Date: Tuesday, December 9, 2025 Time: 7:00 - 9:00 PM

Location: Patterson Meeting Room

Present: Shamika Fusco, Brian Donnelly, Cori Quinn, Mae Sharman, Denise Cendoma, Rick Williams, Sally Collins (Friends of the Library President), Annette Meade (village liaison)  
Absent: Liz Smith-Rossiter, Mary Mott, Michael Ward, Eric Gott (town liaison)

Meeting called to order at 7:00pm.

Opening Public Remarks- no public present

Motion for Approval of January 12th Meeting Minutes made by Rick; seconded by Mae. All in favor. Motion passed.

Motion to accept bills for January totalling \$1032.44 made by Mae; seconded by Denise. All in favor. Motion passed.

### **Friends Report (Sally)**

#### **Regift Bingo**

Several Friends members volunteered to assist with setup for the library program “Regift Bingo” on Saturday, January 31<sup>st</sup>. Volunteers also helped to hand out bingo cards and chips, as well as assist with calling the game.

#### **Celebrating Dr. Seuss**

In honor of Dr. Seuss’ birthday on March 2, the Friends free prize giveaway basket has a Dr. Seuss theme. The basket contains a child-sized Dr. Seuss hat, bookmarks, stickers, and Dr. Seuss books. A life-sized Dr. Seuss cutout will welcome patrons at the Friends bookcase.

#### **Presidents Day**

The Friends’ bookcase features a small display honoring Presidents Day with books about Washington, Lincoln, and other presidents.

#### **2026 Small & Rural Library Grants**

The friends group has applied for a grant to organize a mini-health fair program for adults in our community aged 55+. This grant opportunity, administered by United for Libraries, was brought to our attention by friends member Ian Coyle last October. Friends member Debby Emerson, an experienced grant writer and reviewer, wrote the grant proposal. The awards will be announced at the end of March.

#### **Exhibitors & Presenters**

##### Exhibitors/Displays

- Livingston County Office for the Aging
- Meals on Wheels program
- County’s Reducing Transportation Barriers program
- Home Away from Home Respite program
- Display of books available for loan that are on topic and targeted for the 55+ demographic

##### Presentations

- Nutritionist-Univ of Roch Medical Center representative to talk about locally available medical services Local food pantry *Sent By Ravens* representative

- Lifespan of Greater Rochester
- Medicare and other health insurance options

A nurse will take blood pressure readings. A healthy lunch guided by a senior nutritionist will follow the health fair.

### **Bookcase & Monthly Free Prize Giveaway**

Since we set up the book cart in the library's foyer in March 2021, we've collected **\$4,420 in donations!**

The winner of the January "Get Cozy" free prize giveaway basket is Carson H.

### **Director Report**

#### **Personnel**

Civil service- met with personnel committee- brought motion to floor- talked about struggle with vacancy in youth services- asked civil services for another library assistant- submit paperwork to do library assist title- it is the educational component that is preventing people from being qualified. Minimal criteria opens a pool for more applicants.

Motioned made by Mary and properly seconded by Liz in the personnel committee- approached town to make change.

Mae made motion; seconded by Rick passed- board approves recommendation to approve library assistant title. All in favor. Motion passed.

Matt being FT has been great!

#### **Maintenance**

Fence repair invoiced \$250 paid for by Doug (patron).

Getting other estimates for cameras- not a new service so we do not have to go to bid for it \$9086.00. Motion to approve SG securities quote for camera updates made by Brian, seconded by Mae. All in favor. Motion passed.

#### **Children's Services Nancy Pigno**

#### **Tales with Toby**

Toby the therapy dog has been visiting the library twice a month with his handler, Dianna Waldruff since November. This month, Tales with Toby reached an exciting milestone, reflecting its growing popularity. Initially, children who happened to be at the library at the time of his visit, would read to Toby. We are now seeing a shift; families are visiting the library specifically to participate in this program. It's gratifying to see children of various reading levels sharing books with Toby and enjoying his calm presence.

#### **Storytime**

Storytime has focused on winter weather this month. Crafts have included creating a bear den and making snowmen out of playdough. Pigno has been told that there are at least two littles who love storytime so much that they exclaim. "Ms. Nanty!" when they pass the library.

#### **Parent and Caregiver Resources**

Pigno created a parent and caregiver resource binder to display information to support children's literacy and health. The binder includes information on the 1000 Books Before

Kindergarten program, reading levels, tips for raising book-smart kids, language development, strategies for reluctant readers, and additional resources.

### **Lunar New Year Take and Makes**

Pigno offered two different Take and Makes to celebrate the Year of the Snake. One was a paper craft snake and the other, a wooden snake to paint. Emily Davis contributed red envelopes with money themed mints inside. The kits also contained information about the holiday and the Chinese Zodiac.

**1000 Books Before Kindergarten** Miles is well on his way to reading 1000 books before Kindergarten. He stopped by the library to celebrate his 200 book milestone. His achievement has been inspiring to others and several more children signed up this month.

**Teen/YA Services:** Emily Davis

### **Mindfulness Coloring**

This month teens practiced mindfulness by coloring a variety of coloring pages. Teens were instructed to focus on their breathing and movements while coloring slowly. The point of this exercise was to practice staying in the moment and being aware of your thoughts and feelings.

### **DIY Dancing Puppets**

This program combined creativity with performance as teens and tweens created marionette puppets and practiced bringing them to life! Davis provided materials for participants to create three different types of marionettes: a human figure, a bird, and a worm. One tween got even more creative by using the materials to create a dog puppet.

### **Teen Space Weaving Wall**

Davis is seeking to add some variety to the Teen Space by adding an interactive weaving wall. Teen patrons can learn the vocabulary used in the craft and try their hand at weaving on a “pin loom” to create a collaborative art piece.

### **Lunar New Year: Take & Make**

To celebrate Lunar New Year, Davis prepared a Take and Make celebrating the artistic tradition of Calligraphy in Lunar New Year celebrations. These kits included materials to practice Chinese character calligraphy and create wall hangings to display them as is done in many Chinese homes for the New Year. Kits also included traditional red envelopes which had mints wrapped to mimic the money celebrants give to one another.

### **Period Care Kits**

This month our teen volunteer Grace prepared period care kits to be distributed by the nurse at Livonia High School. Thanks to Fusco’s donation of zippered pouches, Grace could fill them with sanitary products like pads and tampons as well as small mood boosters of stickers and nail files. The school nurse was excited to accept the donation and give them out to students who need them.

**Adult Services** Sara Schlinger

### **Canasta Corner**

Canasta Corner, a new program launched in January at the library, offers adult patrons the

opportunity to gather and enjoy the classic card game of Canasta in a welcoming and social environment. Held weekly, the sessions are designed to provide a fun and relaxing way for participants to connect with others, learn the rules of the game, and enjoy friendly competition. The program has quickly become a popular weekly event, fostering community engagement and offering a creative way for adults to spend their free time.

### **Watercolor Wonders**

Watercolor Wonders is a weekly creative session at the library that invites adult patrons to explore the art of watercolor painting in a relaxed and supportive environment. Each session provides guided instruction along with the freedom to experiment with different techniques and styles, encouraging creativity and self-expression. The program has quickly gained popularity, offering participants a peaceful escape from their routines while fostering a sense of community through shared artistic experiences.

### **Snacks for All**

Pepperidge Farm recently donated an assortment of Goldfish crackers and cookies to the library to help support patrons with food security. These tasty snacks are being shared with visitors in need, providing a simple and accessible way to help alleviate hunger. The library has made the items available in a welcoming manner, ensuring all patrons have the opportunity to enjoy a bit of comfort while at the library. This generous donation highlights the positive impact of community partnerships in fostering well-being and support for local residents.

### **Puzzles, Seeds Packets, and more oh My!**

Thanks to the generosity of donors, the library has recently received a wonderful collection of items to enhance its offerings. Ravensburger donated a variety of puzzles, providing an enjoyable and engaging activity for patrons of all ages. Additionally, Eden's Garden and Harris Seeds contributed a selection of seeds to support the library's Seed Library, allowing community members to grow their own plants and gardens. These donations not only enrich the library's resources but also promote creativity, self-sufficiency, and community engagement.

### **From the Circulation Desk Clerks (Matt & Eileen)**

This month a patron called and asked specifically that Eileen Peters pick out books for her "Eileen always finds me the good ones." Peters also contacted Casella Disposal and explained that the Library had never been given a recycling bin, and Casella delivered a bin within three days.

### **Community Outreach/Collaborations**

Livingston County Historical Society

Hearing Loss Association of America

Daughters of the American Revolution

Livonia High School

Girls Scouts Of Western NY

It Begins In Brockport Makerspace- planning mini-sumo robot exhibition Humphrey

Nature Center- provided a nature center teacher with resources for their collection Little

Rascals Day Care Center- talked to director, Michele Tuchrello, about a possible library visit.

**Old Business**

- Training: Trustee / Sexual Harassment / Workplace Violence
- Fill spot left by Christines' departure- Lindsey Ferguson applied previously; Ian Coyle submitted application. Board is tabling until more members are present, including President and Vice President.

**New Business-**

Unclear policy- homeschool asked to do a fundraiser on grass. Need a policy committee meeting to include spaces outside of the meeting rooms- need updated policy/ procedure before making a decision.

Friends and foundation annual grants report- Brian signed in place of Mary (Pres). \$7878.29

Conference request for Director- workshop- board will respond via email.

Printing question- Friends want to print after hours but Papercut software needs a staff member to release printing. Recommendation for friends to buy printer for their own use.

**Committee Updates**

- **Strategic Planning** (Liz, Mary, Mae)
- **Personnel** (Liz, Mary)
- **Building & Grounds** (Brian, Rick)
  - SG security to fix community door (faulty code error- changed battery) noticed in friends office- water heater should be secured in better manner weight could
  - James will brace the water heater- James asked for key FOB but not employee so will not honor that request
- **Policy** (Denise, Cori)
- **Publicity**

Motion made to enter executive session for employment history of a specific employee at 7:25pm made by Rick; seconded by Brian. All in favor. Motion passed.

Motion made to exit executive session at 7:56pm made by Mae; seconded by Brian. All in favor. Motion passed.

Motion made for adjournment at 7:50 pm by Mae; seconded by Denise. All in favor. Motion passed. Meeting adjourned.

*Note: additional meeting materials are available upon request.*

**Next Board Meeting:** March 10, 2026 at 7:00 PM