



# **CORDELIA A. GREENE LIBRARY**

## **Long Range Plan**

[2021-2023]

### SECTION ONE: PLANNING SUMMARY

In November of 2015, we began the process of creating a strategic plan. We conducted a focus group of community members, sought community input thru a survey and had the board complete a questionnaire. After compiling the data and reading over the comments, suggestions, and ideas the strategic plan came together.

The Board has decided that our goals remain the same in 2020 and have extended the same goals into our next Long Range Plan.

### SECTION TWO: MISSION STATEMENT

The mission of the Cordelia A. Greene Library is to provide a welcoming environment for life-long education and creativity of our community.

### SECTION THREE: GOALS

#### **1) Evaluate library space and utilization.**

Project Leader: Library Director

Purpose: To make sure the library space and its contents are in the scope of what the community desires/needs.

Measurement: Compile comments/questions/ideas for the annual board meeting to report what the community has responded.

Action steps:

- Action Step One- Survey the community
  - Leader: Library Director
  - Deadline/Timeline: Annually
- Action Step Two- Create a comment box/section on the website
  - Leader: Library Director
  - To make sure the library space and its contents are in the scope of what the community desires/needs
  - Deadline/Timeline: July 2021
- Action Step Three - Board reviews policies and schedule based on the community responses.
  - Leader: Board

- Deadline/Timeline: Annually

## **2) Maintain upkeep of building and grounds**

Project Leader: Library Director

Purpose: Consistency in the upkeep of our building and grounds

Measurement: On going

Objectives:

- Objective One- Form a building committee
  - Leader: Board
  - Deadline/Timeline: 2021
- Objective Two- Set up a way to assess/upkeep/ plan projects for library building and grounds
  - Leader: Building Committee
  - Deadline/Timeline: 2021

## **3) Financial Stability**

Project Leader: Board President

Purpose: Maintaining/Improving financial stability

Measurement: Plan in place for future fundraising/annual budget

Objectives:

- Objective One- Form a fundraising plan for the whole year
  - Leader: Board
  - Deadline/Timeline: October 2021
- Objective Two- Create a plan to evaluate and update the fundraising plan annually
  - Leader: Board
  - Deadline/Timeline: October 2022