

Stevens Memorial Community Library
Minutes of the Regular Meeting of the Board of Trustees
December 15, 2025

The Regular meeting of the Board of Trustees was held In Person at the Library, at 6:00 PM.

President Katie Kennedy, called the meeting to order at 6:04 PM. Also present were:

Trustees:, Sandy Eck, Kim Harding (6:11), Jennifer Wilkinson, Stuart Hempel, Lisa Neary (treasurer) and Barb Helak. (Absent Lori Kubik).

Staff: Director Palmer Perkins, Jacob Seiferth

We did pledge to the flag.

1 Motion: Sandy Eck moved to approve the agenda. Katie Kennedy seconded, and the motion passed unanimously.

Public Comments were : none.

2 Motion: Stuart Hempel moved to approve the November minutes. Barb Helak seconded, and the motion passed unanimously.

3 Motion: Jennifer Wilkinson moved to approve the expenditures and the Treasurer Reports and Abstracts. Katie Kennedy seconded, and the motion passed unanimously.

4 Motion: Kim Harding move to have Katie Kennedy sign assurances required. Jennifer Wilkinson seconded, and the motion passed unanimously.

5 Motion: Kim Harding motion to approve 2026 meeting dates proposed by director. Barb Helak seconded, and the motion passed unanimously.

6 Motion: Jennifer Wilkinson moves to authorize the director per purchase policy to move forward with security cameras update. Katie Kennedy seconded, and the motion passes unanimously.

7 Motion: Jennifer Wilkinson moves to go into executive session to discuss *the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation*; Kim Harding seconded, and the motion passed unanimously.

8 Motion: moved to exit executive session. Katie Kennedy seconded, and the motion passed unanimously.

9 Motion: Jennifer Wilkinson moved to increase all hourly employee salaries by 50 cents and hour each; and to increase the director salary to \$62,500/year. Kim Harding seconded, and the motion passed unanimously.

10 Motion: Sandy Eck moved to adjourn the meeting at 7:26 PM. Katie Kennedy seconded, and the motion passed unanimously.

The next meeting(s) will be held on:

Finance Meeting: TBD at the Library.

Regular Board Meeting Tuesday January 20, 2026 at 6:00 at the Library.

Personnel Tuesday, January 20, 2026 at 5:00 PM at in the Library

Respectfully submitted,

Jennifer M. Wilkinson, Secretary
