



Wolcott Public Library Board of Trustees Meeting

Wednesday, January 21, 2026

5890 New Hartford St, Wolcott, NY 14590

Attendance

Board Members Present: Jennifer Kerr, President-Steve Monroe, Vice President-Starr Teeter, Secretary- Bobby-Jo Mendenhall, Director- Dottie Patt, Katelyn Interlicia and Bookkeeper- Krista Sheldon

Excused:

I. Call to Order

January meeting called to order by Steve Monroe at 6:32pm.

II. Approval of the Minutes

Motion made by Steve Monroe to approve the November 2025 Library minutes with the agreed upon changes and Starr Teeter seconded the motion. Unanimously approved by all board members.

Motion made by Starr Teeter to approve the December library minutes and Jennifer Kerr seconded the motion. Unanimously approved by all board members.

III. Treasurer's Report:

All of the board members looked over the *December* Treasurer's Report.

Motion made by Jennifer Kerr approve the expenditures and Katelyn Interlicia seconded the motion. Unanimously approved by all board members.

IV. Circulation Reports:

Reports reviewed for *December* showed 1221 for total circulation of books, 104 for e-books,197 e-audio, 115 e-magazines. Total online checkouts were 416.

V. Library Director Report:

Lyons Bank Requirements - We discussed the bank requirements.

Motion made by Katelyn Interlicia to appoint Starr Teeter as an authorized signer on all LNB Accounts and Terri VanFleet will be removed from all LNB accounts as an authorized signer. Jennifer Kerr seconded the Motion. These changes are effective as of January 21,2026. Unanimously approved by all board members.

Library From Desk Plexiglass Shield Removal- Steve has tried to contact the installer and has not been successful. He is still researching and will continue to try.

FFRPL Annual Grant Approval- Wolcott library is a tax supported public library and is able to receive the FFRPL grant funds.

Motion made by Steve Monroe to approve the FFRPL Grant funding and Starr Teeter seconded the motion. Unanimously approved by all board members.

Library Website Maintenance- Starr Teeter will take over the updating of Wolcott Library Website and Terri Vanfleet will be in contact with her to discuss it.

Promotional Items- Dottie discussed getting promotional pens for the new library patrons.

VI. Committee Reports: There were no committee reports.

VII. Old Business: There was no old business.

VIII. New Business: There was no new business

IX. Other:

Book Club- December rescheduled due to storms. The next Book Club Meeting is January 26th at 6:30 at the Wolcott Library.

X. Motion to Adjourn meeting at 7:21pm by Steve Monroe and Starr Teeter seconded the motion. Unanimously approved by all the board members.

Next meeting will be held at Wolcott Public Library on Wednesday February 18, 2026 at 6:30pm.

Respectfully Submitted,
Bobby-Jo Mendenhall
Wolcott Library Board Secretary