

Wolcott Public Library

CODE OF CONDUCT

It is the intent of the Wolcott Public Library to provide a safe environment for its patrons and staff. Observing this Code of Conduct and all related library policies helps to make the library a welcoming and safe place for the entire community.

The following policies are in effect at all times:

- Shirts and shoes are required while in the building.
- Smoking and vaping are not permitted on library premises.
- Flyers must be approved before being posted to the community bulletin board.

Behaviors that interfere with normal library operations, compromise safety or security, or prevent others from using or enjoying library services are prohibited. These include:

- Excessive noise that disturbs other library users
- Treating library materials, equipment, and furniture in destructive manner
- Handing out unsolicited literature or petitioning on library premises
- Fighting, both physical and verbal
- Larceny or theft of library materials or the private property of other library users or staff
- Foul language, obscene conduct, and/or indecent exposure
- Violation of any federal, state, and local laws regarding sale and/or use of controlled substances
- Possession of firearms, knives and other weapons
- Using the library's computers and/or internet connection in an illegal way

Violation of this Code of Conduct and/or Library Policies will be addressed in these steps:

- A verbal warning will be issued
- The person(s) will be asked to leave the library
- Police will be called if the person(s) does(do) not leave
- If at any time library staff feels that a behavior is threatening or dangerous, police will be called immediately.

Please see the Library Director with any questions or concerns regarding this Code of Conduct.

Amended and adopted by Wolcott Public Library Board of Trustees: October 12, 1999

Reviewed/Amended/Approved: June 20, 2018

Revised: November 17, 2021

Revised/Approved: May 18, 2022