

**Wolcott Public Library
Board of Trustees Meeting
January 15, 2025**

Board Members Present : Terry VanFleet, Bob Reed, Steve Monroe, Deb Lewis, Secretary- BobbyJo Mendenhall, Director- Dottie Patt and Bookkeeper- Kristl Spalding
Special guest : Jennifer Kerr

Call to Order : January meeting called to order at 6:24pm

Meeting Minutes Approval: there were a few amendments discussed and changed. Kristl's name misspelled and a few other words added. Bob approved and Terry 2nd it. Unanimously approved by all board members.

Treasurer's Report:

Kristl discussed the budgets and differences due to air conditioner, fixed assets.

She noted that the income, when we got the CD's interest resubmitted shows up on this report.

Next CD's mature in May so we will be on the lookout for that.

Krystl also clarified the Bookkeeper pay moving into the new 2025 year is \$500 and Krystl hasn't been paid yet. She wanted to wait until she confirmed the details.

Steve made a motion to accept that Krystl get the new paid amount and BobbyJo 2nd it.

Unanimously approved by the board.

Motion to approve the expenditures made by BobbyJo, 2nd by Terry . Unanimously approved by the board.

Circulation Reports: Reports reviewed for January showed 1440 for total circulation of books. 93 for e-books, 156 e-audio, 27 e-magazines. Total online checkouts was 276.

Library Director Report:

Outside lights- The side lights weren't working well. The lights have been replaced. Repair company stated they were old.

Bookkeeper Position- Resumes received by 2 people. Board will discuss the interview options. Interview committee consists of Bob, Deb and Steve. Krystl will be present during the interviews to help with questions. They decided on January 29th as the interview date at 5pm and 5:30, pending interviewee availability. Times and dates may be adjusted. Dottie would like these to take place when the library has regular open hours.

Take your child to the library day promotion- children receive a goody bag and other goodies.

Bat removal - we contacted Dale Gomba for the removal and it will be done this month.

Computer replacement - Dottie talked to Matt at OWWL. We have 4 machines, 3 public computers and one staff computer not including Krystl's laptop. Also 6 additional machines that need to be replaced because they are no longer supported.

Suggested that we replace the 4 and possibly 2 more. Dottie and Krystl will bring a figure for the replacements to the next meeting.

Approval of Overdrive Fund Purchase from FFRPL Grant- We received a grant and the OWWL Library bought \$2352.81 worth of E-audio and E-books from the 2024 FFRPL Grant. The board approved the amount listed by OWWL of \$2352. That was spent on supplemental circulation items. The board unanimously approves the amount was spent on them.

Committee Reports: there were no committee reports

Old Business: There was no old business

New Business: New Board Trustee-

New board of Trustee member- Motion made by Bob to accept Jennifer Kerr as a new Wolcott Library Board Trustee, Terry 2nd vote. Board unanimously approved to accept her as a new Trustee. New materials given to her at the meeting.

Other: None

Next Board of Trustees meeting will be held on Wednesday, February 19, 2025, at 6:30 p.m.

Meeting adjourned by Bob Reed at 7:02pm

Respectfully Submitted,
Bobby-Jo Mendenhall
Wolcott Library Board Secretary