



## Director's Report—August 2025

Prepared by Emily Meade for Board Meeting on 8/26/2025.

### Programs and Outreach

- Tai Chi series finished up last week. The patrons seemed to really enjoy it. We consistently had about 6 come.
- Summer rec has finished their program. They brought a total of 154 people over to library during their 7-week program.
- Our scavenger hunts continue to be a hit.
- Plaque for Invenergy should be ready to be hung around mid-September.
- Submitted annual IRS tax form order for 2026.
- Hosted 2 AI programs (one was better attended than the other).

### Collection Development

- The replenishment order with Author's Note in Medina has arrived. Candy is working on cataloging the items so that we can start circulating.
- Waiting on several orders of books from Baker & Taylor.
- Working on weeding the children's books to make it easier to find the good books.

### Technology

- TV has been installed and is working great.
  - Rotary club will reimburse us for TV after we confirm details for security gate.
- Looking to purchase 2 receipt printers.
  - Will allow us to print due date receipts and hold slips easily. Saving us time and labor.
  - Printers are approximately \$220 each, (so \$440 for two)
  - Thermal receipt paper is about \$100 for a case of 30+ rolls.
- Received information for ordering Swank.
  - Cost for the remainder of the current contract year (now through 3/31/2026): \$225
  - Cost for the following complete contract year (4/1/26-3/31/27): \$388

### Building Notes/Facilities

- Waiting on quotes for security gates.
- Working on getting quotes for tables/chairs for community room.
- Received one quote back from an electrician for upgrading the lighting in the non-fiction room (\$5,000—this number could be different depending on the exact light fixtures we choose to install).

### Finances

- Fred has been added to our bank accounts and is set up as a check signer (along with Chris).
- Working on developing new workflows for receiving goods, processing donations and invoices, and updating our fiscal management policies to better conform with OSC best practices.

- Applied to participate in the State's procurement contract program. This will give us significant discounts at a variety of vendors.

**Month-to-Month Statistics & Comparisons  
Circulation**

	Total Circulation		Borrowed from other Libraries		Loaned to other libraries	
	2025	2024	2025	2024	2025	2024
Jan	799	813	260	259	399	329
Feb	853	900	255	284	379	316
Mar	870	1018	287	411	385	366
Apr	637	672	267	369	382	313
May	638	778	285	248	357	311
June	529	10*	300	12*	335	102*
July	947	1241	330	216	367	254
Aug		936		280		294
Sept		749		308		311
Oct		763		365		311
Nov		725		240		295
Dec		548		252		362

\*Library closed June 2024 during renovation.

**Digital Circulation**

	E-book		E-audio		e-magazine	

	2025	2024	2025	2024	2025	2024
Jan	154	180	260	193	55	32
Feb	141	146	223	197	57	19
Mar	160	156	217	210	43	28
Apr	130	146	216	212	33	29
May	131	153	218	213	31	41
June	124	148	271	194	32	41
July	140	163	287	190	42	29
Aug		142		202		41
Sept		118		185		68
Oct		126		220		47
Nov		112		222		43
Dec		131		242		47

**People Counter**

	2025
April**	465
May	640
June	456
July	920

\*\*People counting didn't begin until April 8, 2025.

**Computer Usage**

	PC Sessions	Wifi Sessions

	2025	2024	2025	2024
Jan	67	-	24	12
Feb	46	-	18	20
Mar	48	-	16	19
Apr	36	-	34	17
May	33	-	59	25
June	27	-	44	23
July	48	47	78	50
Aug		47		13
Sept		19		28
Oct		46		25
Nov		37		21
Dec		46		20

**Live Program Participation**

	2025	
	Number of Events	Attendance
Jan	3	19
Feb	7	46
Mar	4	25
Apr.	14	90
May	25	98
June	12	63

July	28	403
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### New Users

	2025		2024	
	New Users	Total Users	New Users	Total Users
Jan	7	1654	13	1578
Feb	10	1651	8	1586
Mar	8	1656	7	1582
Apr	8	1663	37	1600
May	13	1678	24	1606
June	9	1687	0	1589
July	68	1754	57	1622
Aug			17	1629
Sept			23	1646
Oct			12	1645
Nov			14	1650
Dec			10	1653

### Items added to the collection

	2025
Jan	30
Feb	19
Mar	28
Apr	13
May	14
June	19
July	28