

Mt. Morris Library Board Minutes

Monday, August 11, 2025

5:00 PM

Trustees present: Stephanie Gehrig, Colleen Proctor, Deb Bump, Joanne Privitera, Donna Todd, and Gary Moore

Trustee excused: Ro Rudney

Others present: Kristina Corbett, Director

Meeting called to order at 5pm by S. Gehrig

Motion to approve minutes from July 14, 2025 by D. Todd, 2nd by G. Moore: Motion passed unanimously

Motion to appoint Gary Moore as Treasurer by D. Todd, 2nd by J. Privitera: Motion passed unanimously

Motion to approve Treasurer's report by D. Bump, 2nd by C. Proctor: Motion passed unanimously

Motion to approve Director's Report by G. Moore, 2nd by D. Todd: Motion carried unanimously

- Increase hours for senior clerk from 11 to 14 hours/week
- Apply for grants when available – D. Bump can help
- Motion to approve purchase of TracPhone by J. Privitera, 2nd by G. Moore: Motion passed unanimously
- S. Gehrig will look for Employee Handbook for Kristina to give to new hires
- We have an "Overdue Fee" policy – can we add Fine Forgiveness Policy to it
- No Parking signs purchased and will be put up in parking lot
- Kristina to reach out to Kelly Bacon to see if information about keeping library's outside areas clean
- Warren's contract reviewed – contact them by email if work isn't being done

New Business

- Motion to approve grant and Assurances (FY 2025-2026) by G. Moore, 2nd by C. Proctor: Motion passed unanimously
- Kristina will call Rick Lee to get a quote for purchase of three (3) new cameras. Need following areas covered: Front lawn, Hut, and Lobby
- Letter to Town of Leicester will be sent to Rich White, Supervisor

Old Business

- Update on Grant
 - It's been submitted to OWWL

Programming updates

- See Kristina's report
 - Summer Reading is going well (34 kids registered this summer)

Executive Session not needed

Motion to Adjourn at 5:45pm by J. Privitera, 2nd by D. Bump: Motion passed unanimously

NEXT MTG: **September 8, 2025** at 5:00PM

