

Mt. Morris Library Board Minutes

Monday, February 10, 2025

5:00 PM

Trustees present: Stephanie Gehrig, Donna Todd, Roselyn Rudney, Gary Moore, and Jon LaDelfa

Trustees excused: Joanne Privitera and Colleen Proctor

Others present: Fernanda Astiz, Director

Meeting called to order at 5:04 PM by President Gehrig

Motion to approve January 10, 2025 minutes by G. Moore, 2nd by D. Todd: Motion carried (5 ayes)

Motion to approve Treasurer's Report by D. Todd, 2nd by R. Rudney: Motion carried (5 ayes)

Motion to approve Director's Report by G. Moore, 2nd by R. Rudney: Motion carried (5 ayes)

New Business

- **Motion** to move the October 13th meeting date to October 6th due to holiday by R. Rudney, 2nd by D. Todd: Motion carried (5 ayes)
- Duct Cleaning
 - schedule cleaning with Wrightway Duct Cleaning from Wyoming, NY in the amount of \$1,080.00
- Professional Cleaning of library
 - Look for someone local or use Warren's from Wyoming Co. in the amt. of \$65/cleaning
- FFRLP Grant Letter - Stephanie and Fernanda to sign
- Fernanda's Monday work schedule
 - Fernanda will work remotely on Mondays and Wednesdays. She will attend Bd. meetings
- Inclement weather closings
 - Fernanda will update policy to reflect library's closure when MM School is closed
- When the library isn't busy, light cleaning should be done by the clerks. This might include swiffering books/shelves, vacuuming, emptying garbage and/or light cleaning of the bathroom.
- Fernanda reported receiving an intimidating call on Friday, January 31st, 2025. While she does not consider this incident to be serious enough to be reported to the local enforcement office, she did fill out a concerns report.
- Suzanne from OWWL will be invited to May 12th meeting to discuss Construction Grant

Old Business

- Code of Conduct
 - **Motion** to approve Bathroom Code of Conduct by D. Todd, 2nd by R. Rudney: Motion carried (5 ayes)
- Trustees need to sign Conflict of Interest and Trustees' Code of Conduct
 - *please return signed copy* at next meeting if not already turned in
- Age of minors using public computers discussion
 - Under age 8 must be accompanied by adult

Programming updates (See *Fernanda's Report*)

Motion to enter Executive Session at 6:04 PM for "discussions regarding proposed, pending or current litigation" by G. Moore, 2nd by J. LaDelfa: Motion carried (5 ayes) - Fernanda asked to stay

Motion to exit Executive Session at 6:05 PM by G. Moore, 2nd by R. Rudney: Motion carried (5 ayes)

Motion to Adjourn at 6:05 PM by D. Todd, 2nd by J. LaDelfa: Motion carried (5 ayes)

NEXT MTG: **March 10, 2025** at 5:00PM

