

Mt. Morris Library Board Minutes

Monday, April 3, 2023

6:00 PM

Meeting called to order by President S. Gehrig at 6:00 PM

Trustees present: Stephanie Gehrig, Gary Moore, Ro Rudney, Donna Todd, Colleen Proctor and, Jon LaDelfa

Trustee absent: Joanne Privitera

Others present: Fernanda Astiz, director

Motion to approve minutes from February 26, 2023 and March 5, 2023 by G. ~~Moore~~ by D. Todd: Motion carried (7 ayes)

Treasurer's Report - none

Motion to approve Director's Report by J. LaDelfa, 2nd by R. Rudney: Motion carried (7 ayes)

Trustee Education Workshop

Issues with hook-up - will try again at next meeting

Old Business

● New Sign update

Sign is paid via grant and Library Friends' Group

Installation when weather is good - Fernanda will call G. Moore when she knows date and time

New Business

Budget Proposition info

S. Gehrig met with Greg Bump, Supt. and Mike Cox, Bus. Admin. They will work together to write up information for the Budget Hearing slide presentation and mailings

NYLA Annual Conference

2023 OWWL Grant received

The scholarship award is \$800 to attend the NYLA Annual Conference & Trade Show, November 1-4, in Saratoga Springs.

GVAC Grant

MML rec'd two grants

1. Summer Reading Program \$1378

2. The Language of Dance \$ 3268 (this will be in conjunction with MM School and the elementary PE classes)

Discuss with artist about a possible library program in the future

April 27, 2023 Trustee/Director Q&A Session

S. Gehrig and F. Astiz are signed up - S. Gehrig will register D. Todd, R. Rudney, C. Proctor, and G. Moore for the in-person Q&A Session on April 29th at 6pm at Wadsworth Library in Geneseo

NYS Notary Public certification

Dues are \$60: Motion by G. Moore, 2nd by C. Proctor to pay for Fernanda's dues: Motion carried (7 ayes)

Open House/Welcome the New Director Reception

Monday, May 8th from 4-6pm

S. Gehrig will email Jerry to put an ad in Shopper. Light refreshments (water, punch, cookies, and small cupcakes - C. Proctor will provide paper products)

S. Gehrig will contact the school to see where they got cookies, G. Moore checked and suggested Perry Market

Safety and Security Measures

Fire extinguisher should be serviced

Fernanda will contact Fire Chief

Cameras are still functioning

Toshiba Contract and Printing/Fax fees

All computers have been switched to black and white copies. Over 4,000 colored copies to date - over our limit

J. LaDelfa suggested that Fernanda call Toshiba and negotiate other options

Website update

In order to receive IT support from OWWL, we need to use their template - Fernanda is in process of creating new website using OWWL template

Cash Handling Procedures

Because we're an Association Library we don't need to use a register - procedure of recording cash transactions has been developed (open on Monday - close on Saturday)

Cash should be secured each night in a locked cabinet

ALA Membership

\$40 Membership - Motion to pay for Fernanda's membership by D. Todd, 2nd by C. Proctor: Motion carried (3 ayes - SG, CP, DT) (2 nays - JL, GM) (1 abs - RR)

Library Clerk Ad (to replace Dawn)

Fernanda will contact Jerry at Shopper and post ad on FB

Morris Ridge Grant

Library rec'd notification that there is a \$20,000 grant (divided by total number of participants)

- Fernanda will apply for grant

Programming Update

- Children's programs:
 - St. Patrick's Day Party - good attendance
 - Easter Egg Hunt - Saturday, April 8th at 11AM
 - Summer Library Program update
 - Dawn is preparing programs and talking to business for prizes

Executive Session: none needed

Motion to adjourn at 7:38PM by G. Moore, 2nd by D. Todd: Motion carried (7 ayes)

NEXT MTG: May 1, 2023