

## **Mt. Morris Library Board Minutes**

**Monday, June 3, 2024**

**5:00 PM**

Trustees present: Stephanie Gehrig, Roselyn Rudney, Gary Moore, Joanne Privitera and Jon LaDelfa

Trustee absent: Colleen Proctor and Donna Todd

Others present: Fernanda Astiz, Director

Meeting called to order by President Gehrig at 4:50 PM

Motion to approve minutes from May 6, 2024 by G. Moore, 2nd by R. Rudney: Motion carried (5 ayes)

Motion to approve Treasurer's Report by R. Rudney, 2nd by G. Moore: Motion carried (5 ayes)

- Jon continues advocate for library with Rochester Area Foundation regarding O'Leary's Trust

Motion to approve Director's Report by J. LaDelfa, 2nd by G. Moore: Motion carried (5 ayres)

### **Old Business**

- Bathroom construction updates
- Outdoor shed has been delivered - G. Moore will assemble

### **New Business**

- Library Use MOA and/or Policy
  - Community Organizations need to complete Building Usage Form
- Unattended and Disruptive Children Policy approval at next meeting
- Custodian/janitorial work
- Summer Reading Program
  - Putting info in Shopper and sending info to MM Elem. School
- Service Master cleaning company
  - Use for carpet and windows - will get quote

### **Programming updates** *(See Fernanda's Report)*

- Waiting to hear about grant for Teen and Young Adult Photography

Motion to Adjourn at 5:35 PM by J. Privitera, 2nd by R. Rudney: Motion carried (5 ayes)

**NEXT MTG: Monday, July 1, 2024 at 5:00PM**

- **Board Members will be emailed policies that need approval**

## Mount Morris Library Association

Director's Report, June 3rd, 2024

### Budget

Very uplifting results from the Local School District Budget Vote for 2024-25: Proposition #3 Mount Morris Library — Passed 200 to 38. It is similarly encouraging the data analysis done for the Library's Community Report (<https://mountmorris.owwl.org/report-to-the-community/>)

Sharon Stanley's encouraging message:

“The library budget traditionally passed by two to one—you've exceeded that!”

### Administrative and Management

Cameron Smith is no longer providing janitorial services to the library. The library is partnering with ARC to provide an internship opportunity for janitorial services. The janitorial services internship agreement with ARC is attached.

Fernanda is looking at other janitorial services options hoping to implement the new arrangement after the construction of the ADA accessible restroom.

According to the records Fernanda gathered, it seems that the *Unattended Children and Behavior Policy*, developed by the former library director, still requires approval from the MM Library Association Board of Trustees.

An agreement or policy may be needed to support the community's usage of the library's grounds and parking lot. The library's Meeting Rooms/Area policy and the MOU drafted for the MM Moms Club can be adapted to fulfill this purpose. The draft of the MOU for the MM Moms Club was sent as an attachment.

Fernanda purchased the 8X8 shed through Amazon. The library should receive it anytime soon. It will require installation. Part of the bushes located on the east side of the building, between the two larger windows, will need to be removed to make space for the shed.

On May 30<sup>th</sup>, LivCo Library Directors met to plan for the June 6<sup>th</sup> meeting with County Administrator, Ian Coyle.

Below is one of the many encouraging messages the library receives weekly either directly from community members or through Google Analytics, business profile.

“Great atmosphere! They are always so helpful and easy-going.” Name is withheld to preserve the person's privacy.

### Technology/Computer

A new monitor and a computer were ordered a few weeks ago to replace the Chromebook. They will be installed in the next few weeks.

### Professional Development

Partnering with the National Library Service to Provide Materials and Services to People with Print Disabilities

Going the Extra Mile: Making Your Library ADA-Friendly Instead of ADA-Compliant

Create Access to Library Services, Programs, and Spaces for Patrons of All Abilities, Needs, and Languages.

Summer Meals and Libraries

Teaching Technology at Your Library

LibAnswers for Public Libraries

Webinar: Book Repair for Libraries (Fernanda and Shelly were in attendance)

ePopUp Library: Share Curated Collections with Your Community!

Salvage Techniques for Paper Collections: Mumford, NY.

Public Wifi, Libraries, and Connecting Communities.

Spring Holdings Staff Workshop

### **Grants and Donations**

Submitted: GVCA Community Grant, 2nd round, for \$1250, for a Teens and Young Adults Photography Program. We may know about its outcome at the end of June.

Submitted: Harold Hacker Fund for the Advancement of Libraries 2024 year. For a project to boost staff professional development. Not granted.

The library has been accepted to be involved in the 2024 OWWL Library System Augmentative and Alternative Communication (AAC) Partnership Program. The library will receive an AAC Board to assist patrons with limited verbal communication, and a set of ten related books to add to its collection.

The library received a couple of donations in celebration of a former board member's 100th birthday.

### **Programming**

The library delivered goodie bags for the children that participated in the Family Fun Night event at Mount Morris Central School. Each bag contained a registration form for a library card, a toy, a MML keychain, a mini book, flyers for our ongoing programs at the library, a bookmark, a pencil, a sticker, and a card with the library hours. A total of 19 bags were given away.

The library offered a total of three events centered around the total solar eclipse. The first program was a grab-and-go; fifteen people showed up to receive their eclipse glasses and a template for a protective case to keep their glasses safe. The second event was an eclipse talk with Solar System Ambassador Damian Allis. The last eclipse event was a talk with local high

school science teacher Ted Sakshaug. Children and adult attendees made protective paper plate masks for their eclipse glasses.

The Easter-themed programs were a jelly bean jar guessing game, an Easter basket drawing, and a mini egg hunt. The jelly bean game had 52 entries and Easter basket drawing had 15 entries. The Easter mini egg hunt had 12 participants.

The library continued to host the MM Moms Club and the ESL group on Saturdays.

Besides the weekly story time, the library offered the One Book, OWWL Kids program in April. Several one-on-one English and Spanish read-aloud sessions were offered for children who attended the library with their caregivers.

Most of April was spent planning and organizing the 2024 Summer Reading Program. The theme this year is *Adventure Begins at Your Library*. Each activity is going to represent a different type of adventure. See attached the Summer Program Flyer with the scheduled events. Themed stickers and bookmarks will be given away this summer. Additionally, the MM Friends of the Library will purchase prizes for the different reading challenges.

The library received a \$50 dollar Wegmans gift card donation to be used as a prize for adult programming.

The library continues its provision of one-on-one computer assistance for interested patrons.

The Language of Dance Program for older adults was very successful. It was facilitated in collaboration with the Livingston County Office for the Aging at the following locations: Mount Morris, Avon, Dansville, and Livonia. Fernanda is planning to expand this program with grant money. She will be applying to obtain additional funding from the GVCA.

Unique library holdings: Seeds and Bike Locks. The Seeds Library program is a collaboration with the MM Community Garden group. Bike locks are meant to incentivize the use of bikes.

Story buddies: Mama Llama, Mother Goose, Octavius, and Sir Frederick. Each of these animatronic toys reads stories out loud to those who would like to listen. Two additional animatronics, a dog and a cat, are on their way. The latter will be library-traveling pets; they will visit nursing homes and MM homes in need of emotional support buddies and read-aloud sessions.

Respectfully submitted,

Dr. M. Fernanda Astiz