

# Ontario Public Library

## Policy 4010

### PUBLIC NOTICE

#### YOU HAVE A RIGHT TO SEE PUBLIC RECORDS

The amended Freedom of Information Law, which took effect on January 1, 1978, gives you the right of access to many public records. The Ontario Public Library has adopted regulations governing when, where, and how you can see public records. The regulations can be obtained from the Library. According to the regulations, records can be seen and copied at:

Ontario Public Library  
1850 Ridge Road  
Ontario, NY 14519

The following officials will help you to exercise your right to access:

1. Library officials who have in the past been authorized to make records available
2. Records Access Officer:

Library Director  
Ontario Public Library  
1850 Ridge Road  
Ontario, NY 14519  
(315) 524-8381  
**ontariolibrarydirector@owwl.org**

If you are denied access to a record, you may appeal to the following appeals officer:

President, Board of Trustees  
Ontario Public Library  
1850 Ridge Road  
Ontario, NY 14519