

Employment application for HIGH SCHOOL LIBRARY PAGE. Applicants must be at least 16 years old by September, 2023. After initial screening we interview prospective employees including those who are looking for their first job.

Date of application _____

PERSONAL INFORMATION

Name _____

Address _____

City _____ Phone _____

Email _____ Date of Birth _____

EDUCATION

High School _____

Current Year in School _____ Expected Graduation/Year _____

Extra-curricular activities:

School sports _____

School clubs _____

Hobbies _____

EMPLOYMENT AND REFERENCES

FIRST list any employer and work experience (ex. babysitting, lawn care, etc.)

NEXT list any personal references (such as teachers, scout leaders, volunteer supervisors, etc.)

DO NOT include neighbors, friends or relatives.

Circle whether Employer or Reference	Name	Address	Phone	How do they know you and your work?
Employer / Reference				
Employer / Reference				
Employer / Reference				

EMPLOYMENT AVAILABILITY

Mark a ✓ in ALL blocks during which you are available to work. Selected Saturdays are required.

SCHOOL YEAR AVAILABILITY through June 2024

	Mon	Tues	Wed	Thurs	Fri	Sat	
						10:00 - 2:00	<input checked="" type="checkbox"/>
3-7 pm							

Describe all scheduling conflicts you may have including seasonal activities including sports, driver's ed, clubs, driver ed, etc.. _____

SIGNATURE

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for positions without regard to race, color, religion, sex, national origin, age, marital status, or the presence of non-job related medical condition or disability.

I certify that my answers are true and complete to the best of my knowledge. If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature _____

Date _____

Return to Library Director, Ontario Public Library, 1850 Ridge Rd., Ontario, NY, 14519
or via email to ontariolibrarydirector@owwl.org