



Employment Application

9 Church Street Bloomfield, NY 14472
(585) 657-6264 | bloomfieldlibrarydirector@oww.org

Name: _____ **Today's Date:** _____
Last First M.I.

Address: _____
Street City State Zip

Phone: _____ Cell Home Other

Email Address (Optional): _____

Position for which you are applying: _____

Are you legally authorized to work in the United States? Yes No
(Proof of citizenship or immigration status is required upon employment.)

Are you at least 18 years of age? Yes No If No, provide current age: _____

Availability (Check all that apply): Days Evenings
 Monday Tuesday Wednesday Thursday Friday Saturday

Education

High School: _____ Yes No
Name Location Graduated?

College: _____
Name Location Degree Received

Other: _____
Name Location Degree Received

Do you have computer experience? Extensive Some None

Work Experience (Current/most recent employer first)

Employer's Name: _____ Employer's Phone: _____

Employer's Address: _____

Job Title: _____ Start Date: _____ End Date: _____

Reason for Leaving: _____

Name of Supervisor: _____ May we contact? Yes No

Brief description of your job duties:

Employer's Name: _____ Employer's Phone: _____

Employer's Address: _____

Job Title: _____ Start Date: _____ End Date: _____

Reason for Leaving: _____

Name of Supervisor: _____ May we contact? Yes No

Brief description of your job duties:

Employer's Name: _____ Employer's Phone: _____

Employer's Address: _____

Job Title: _____ Start Date: _____ End Date: _____

Reason for Leaving: _____

Name of Supervisor: _____ May we contact? Yes No

Brief description of your job duties:

Other skills, qualifications, or credentials relevant to the position for which you are applying:

References (Please provide at least 3 references)

1. _____
Name Phone Email
2. _____
Name Phone Email
3. _____
Name Phone Email

Please read carefully before signing

I certify that the information given in this application (including any attachments) is true and complete. In the event of employment, I understand that any false or misleading information given on the application or in the interview may result in discharge.

I understand and agree that all information furnished in this application may be verified by the Bloomfield Public Library. I hereby release employers, schools, organizations or individuals named or referred to above from liability in responding to inquiries in connection with my application.

In consideration of my employment, I agree to comply with the policies, rules, regulations, and procedures of the Bloomfield Public Library. I further understand and acknowledge that this is an application for employment, that no employment contract is being offered.

Signature of Applicant: _____ **Date:** _____