



# BLOOMFIELD PUBLIC LIBRARY



2019-2020 is a year that will go down in history. This was the first full fiscal year of operation, since the community voted to provide stable funding for the library in 2018. This is also the first time in recollection that the library building was closed for such an extended period. Due to the COVID-19 health crisis, the library building closed to the public starting Tuesday, March 17, 2020. We were not able to reopen for in-building services until Monday, July 6, 2020, when we began offering contact-less lobby pickup. With the building closed, staff worked remotely assisting patrons, offering online services & programs, and ensuring stable continuation of library business, so we were ready to reopen once permitted. Library staff were available every weekday via email, Facebook, and phone: answering 158+ calls during the closure.

## 2019-2020 Annual Report



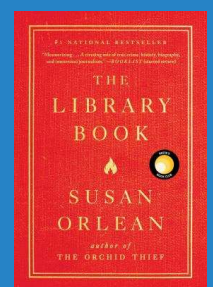
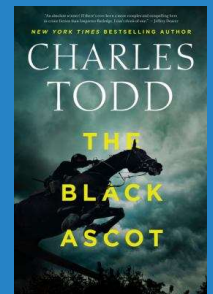
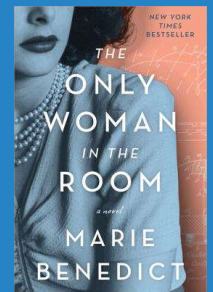
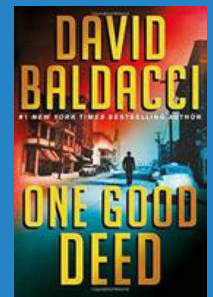
**23,361** items were borrowed

Including **5,565** items received from other OWWL libraries



**5,145** items were sent to other OWWL libraries

### Top titles



**6,237** digital items were borrowed

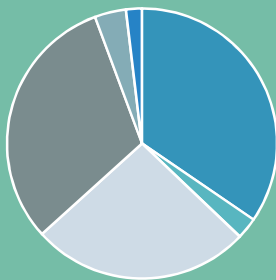


The library added **793** new items



bringing the total collection to **19,470**

### Circulation



- Adult Materials: 5,895
- Audiobooks: 440
- Children's Materials: 4,467
- DVDs: 5,299
- Magazines: 641
- Teen Materials: 325



Open **41** hours a week and **1,454** hours between July 1, 2019 and March 16, 2020

**1,625** people held a library card from Bloomfield



**80** new users signed up for library cards

**17,722** people walked through our door





**1,266** public computer sessions took place on the library's **5** public access computer stations



**629** connections to our Wi-Fi, including **59** while the building was closed

Before the building closure, there were **143** programs for all ages, with a total of **1,155** attendees



During the building closure, **55** program videos were posted online



This year we welcomed our new Children's Specialist: **Miss Robin**. She quickly moved the library's story time programming to a 100% virtual format on Facebook.

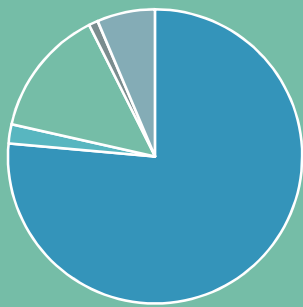


### Library Renovation Project

While the library building remained closed to the public, we took advantage of the opportunity to move forward with our planned renovation project. The purpose of this interior renovation was to make the library more accessible and to complete needed updates. This project relocated the public computers to a counter area that is much more private, has fewer distractions, and accommodates workstation chairs or wheelchairs. The project also replaced the circulation desk with a new desk that provides a standing station as well as an ADA accessible station. Making these changes necessitated the replacement of the current flooring and some painting. The library applied for and received a New York State Construction Aid Grant to cover up to 75% of the project. The remaining project costs were covered by funds set aside by the library Board of Trustees for this purpose in 2018. The bulk of the work was completed in June 2020, without any additional time closed to the public.

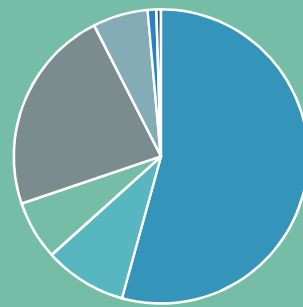
### 2019-2020 Financials

#### Revenue



- Property Taxes: \$165,012
- Gifts & Donations: \$4,536
- Grants & State Aid: \$30,407
- Internally Generated: \$2,191
- Capital Fund Appropriation: \$13,785

#### Expenses



- Personnel & Benefits: \$108,942
- Library Materials: \$18,160
- Building Costs: \$13,017
- Capital Expenses: \$45,542
- Operating Costs: \$12,144
- Supplies: \$1,915
- Capital Outlay: \$1,000

### Library Staff



- Margo Prak – Library Director
- Robin D. – Children's Specialist
- Elizabeth T. – Teen/Adult Specialist
- Deb A. – Clerk
- Donna M. – Clerk
- Catherine H. – Page
- Emma M. – Page
- Stepheni T. - Cleaner

### Board of Trustees

- Melinda Hawkins – President
- William Burlingame – Vice President
- Sandra Mitchell – Financial Officer
- Karen Steiner – Secretary
- Amy Williams Malpass – Claims Auditor
- Carey Richards – Trustee
- Ellen Fish – Trustee



We have begun the slow process of reopening and restoring library service, based on guidance from New York State, the Center for Disease Control, and local authorities. Throughout the closure and the reopening process, we have received an overwhelming amount of support from our patrons and the Bloomfield community. We continue working to provide the services and resources to educate and enrich our community.