

Lima Public Library Open Meetings Policy:

In accordance with New York State's Open Meetings Law, as well as Education Law Title 1, Article 5, Section 260a, the Lima Public Library ("the library") opens their Board of Trustee meetings to the general public. Closed, or executive, sessions may be called as a portion of the open meeting and appropriate business transacted therein. The minutes of the open meeting and of the executive session are compiled on the library's website and are also available upon request. The minutes of the open meeting consist of a record or summary of all motions, proposals, resolutions and any matter formally voted upon and the resulting vote. Minutes of an executive session consist of a record or summary of the final determination of any action taken and the resulting vote. The calendar of regular Board of Trustees meetings is voted on by the Board of Trustees at their December meeting. Meetings are typically scheduled to begin at 6:30 p.m. in the Scutt Community room per the published calendar schedule. Notice of the time and place of each meeting is given to the public at least one week in advance of the meeting. Online Meetings are available at this time but may become so at the Board's discretion and with proper public notification. In such a case, the online meetings will be open to the public and the meeting information will be shared via the library's event calendar. Workshops sessions may be scheduled as needed and are open to the general public. Workshop sessions follow the above open meetings policy.

Approved by the Lima Public Library Board of Trustees

Dated: September 20, 2024

Reviewed and approved: September 25, 2025