

**OFFICIAL**

**LIMA PUBLIC LIBRARY BOARD OF TRUSTEES MEETING**

--May 8, 2024--

**PRESENT:** Trustees: Debby Lund, Leta Button, Shirley Caccamise, Teri Kruk  
Library Manager: Megan McLaughlin  
Friends Group: Eric Baker, Ginny Baker  
Town Board: None  
Other: Mary Jo Fish

**ABSENT:** Jon Grasso

Meeting called to order at 6:25 p.m. by President Debby Lund.

Vouchers 31-42 approved.

Meeting minutes the March 13, 2024 meeting reviewed. Leta Button moved to approve; Shirley Caccamise seconded motion. All in favor 4, none opposed.

Meeting minutes of the Special Session meeting dated April 10, 2024 reviewed. Leta Button moved to approve; Shirley Caccamise seconded motion. All in favor 4, none opposed.

Meeting minutes of the Working Session meeting dated April 24, 2024 reviewed. Leta Button moved to approve; Shirley Caccamise seconded motion. All in favor 4, none opposed.

2024-25 Budget Reviewed. Shirley Caccamise moved to approve the budget as presented. Leta Button seconded motion. All in favor 4, none opposed.

**Director's Report:** (1) Megan advised the Board that as it reviews overall Personnel Policy in the coming the months that current part-time staff receive one (1) week of sick and vacation time. (2) Megan expressed the thanks of herself and the Library staff for the gift given by the Friends of the Library for the Staff Appreciation event.

The Board recognized and thanked Megan for her years of service to the Library, its staff, and the patrons of the Library. The Board presented Megan with a parting gift in recognition of her dedication.

**Friends Report:** Eric and Ginny Baker reported that the book sorting took place earlier in the month. The book sale will take place during Crossroads Day. Decision was made to raise the per bag (grocery-sized) from \$3 to \$5.

The Friends group is in the process of deciding if it will have a table at the Lima Farmer's Market this year.

Regarding the Author talks, Eric wondered if there is a mechanism to monitor after-the-fact viewing of the talk. Eric is going to be meeting with the Golden Agers club to encourage viewing of the talks.

The Friends agreed to host a welcome event for the Library's new manager. Date to be determined.

Following the Friends report, Mary Jo Fish was given permission to address the Board.

**Memorandum of Understanding Between Lima Public Library and Friends Group:** The Memorandum of Understanding (MOU) previously reviewed and approved by the Board has now been formally approved and signed by the Friends Board president Barb Brenner. A copy of the final MOU will be appended to these minutes.

**New Library Manager:** Debby Lund reported that the Town Board approved the new Library Manager Leslie Reyman. Leslie's start date is May 29, 2024.

**Fence:** The Town is looking into the situation with the chain-link fence on the south side of the building. It sustained some damage when a nearby ash tree came down.

**Staff and Personnel:** Jean O'Connor, who worked on Saturday mornings, tendered her resignation.

Board agreed to post for two (2) Library Aide positions one of which will be specifically tailored to handling storytime and both of which will reference the possibility of working on Saturdays.

**Next Meeting:** June 5, 2024 at 6:30 p.m.

At 7:35 p.m., motion to close meeting made by Teri Kruk, seconded by Shirley Caccamise. All in favor 4, none opposed.