

# Newark Public Library Board Meeting Minutes

2025

Date: October 9th, 2025

**Board Member in Attendance:** Joey Nicosia, Sue Oberdorf, Andrea Windus, Deb Barry, Chris Mizro

**Board Member(s) Excused:** Keeley Kuperus

**Board Member late / left early (time):** Becky Hauf arrived at 6:30

**Attendance:** Tanya Taylor, Peter Blandino, Jennifer Stell, Tye Villane

**Absent:** Bob Bendix (Village liaison)

**Call to Order by Joey Nicosia at 6:16 pm**

**Public Comment:** No public attendance.

**Secretary's Report:** Review of minutes.

MOTION 45: Chris Mizro moved to approve the September minutes. Sue Oberdorf seconded, and the motion passed unanimously.

MOTION 46: Chris Mizro moved to approve the minutes of the Special Board Meeting, and Sue Oberdorf seconded. The motion passed unanimously.

**Treasurer's Report:** Review of abstract, budget and Treasurer's report.

Discussion: the content of the Treasurer's report.

MOTION 47: Sue Oberdorf moved to approve the Treasurer's Report. Chris Mizro seconded, and the motion passed unanimously.

MOTION 48: Sue Oberdorf moved to approve the check detail for \$25447.21. Deb Barry seconded, and the motion passed unanimously.

MOTION 49: Deb Barry moved to approve two automatic transfers from savings to payroll totaling \$40,000.00. Two transfers from Savings to Checking totaling \$20,000.00. Total transfers, for the month were \$60,000.00. Sue Oberdorf seconded, and the motion passed unanimously.

MOTION 50: Chris Mizro moved to approve transfer of \$6,450.00 from Savings -Radder Capital Improvement Reserves to Unrestricted General Operating Fund. Sue Oberdorf seconded, and the motion passed unanimously.

MOTION 51: Becky Hauf moved to approve the Budget report. Sue Oberdorf seconded, and the motion passed unanimously.

**Director's Report:**

- Review of Director's Report

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- Review of Adult & Youth Services Reports

## **Committee Reports:**

- Personnel Committee Report
- Building Committee report
- Friends of the Library Committee Update

## **Old Business:**

MOTION 52: Sue Oberdorf moves that the Newark Public Library Board of Trustees affirms that the library is in full compliance with the New York State Minimum Standards for Public and Association Libraries as outlined in Commissioner’s Regulation §90.2, and further directs Tanya Taylor to email the Executive Director of the OWWL Library System a link to the board meeting minutes once they are posted to the library’s website, within two weeks of the meeting, in accordance with the New York State Open Meetings Law. Andrea Windus seconds, and the motion passes unanimously.

## **New Business:**

The board acknowledges the resignation of part-time clerk Kathleen Alesci, with regrets, as of October 15th.

The board acknowledges the resignation of full-time Library Assistant Michael “Tye” Villane, with regrets, as of October 9, 2025.

MOTION 53: Sue Oberdorf moved to accept the revised Assistant Director job description. Chris Mizro seconded and the motion carried unanimously.

MOTION 54: Sue Oberdorf moved to accept the revised Employee Handbook 3.3 section. Deb Barry seconded and the motion carried unanimously.

MOTION 55: Chris Mizro moved to accept the revised Library Card Policy. Sue Oberdorf seconded and the motion carried unanimously.

MOTION 56: Deb Barry moved to accept the revised Collection Development Policy. Becky Hauf seconded and the motion carried unanimously.

Discussion: Health Insurance update

Discussion: on the Library Insurance Policy

Discussion: Annual Financial Review, completed by Kim, and information about the previous filed AFR. Tanya has made us aware of a problem with the AFR.

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MOTION 57: Deb Barry moved to adjourn at 7:56. Becky Hauf seconded, and the motion passed unanimously.

Next Meeting: Thursday, November 13th, 2025 at 6:00 pm

Submitted by Andrea Windus

DRAFT