

Trustee Meeting

Marion Public Library

Board of Trustees

February 18th, 2025

Meeting Minutes

The meeting was called to order at 7pm by . Those in attendance were Priscilla Flack, Kerry Sargent, Melanie Rivera, Joanna Meyer, Tracy Whitney and Margie Taber -town council liaison, Samantha Buss-potential trustee.

The meeting minutes were read, motion to accept made by Joanna Meyer, seconded by Melanie Rivera and the motion carried.

The operating statement showed a balance of \$211,076.00 as of 1/31/25. Motion to pay the library bills in the amount of \$18,901.03 was made by Joanna Meyer seconded by Kerry Sargent and the motion carried.

A \$150 donation from a patron and \$450 from The Friends of the Library will help fund the winter yoga classes. A resolution to amend the program budget was approved.

We acknowledged receipt of a \$400 grant from the OWWL System to expand our bi-lingual book collection. A resolution was approved to move \$400 from budget line 2760.5.0.0-Grant to 74104.5.0.154-Circulatory Materials

Manager's Report

- Kone, Inc. is in the process of diagnosis and repair of elevator hydraulic oil leak.
- Tracy attended a Legal Aid Society session on ICE search and arrest protocols.
- Yoga with Terry Whitt will continue until 5/7/25 with the generous donations from a patron and Friends of the Library.
- 2024 Annual Library Report was completed by Tracy.
 - Motion was made by Kerry Sargent to accept the 2024 Annual Library Report, seconded by Joanna Meyer, motion carried.

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Old Business

- We have received Julie Stryker's resignation. Priscilla will turn in her retirement letter with her end date.
Motion to accept Julie Stryker's resignation was made by Kerry Sargent seconded by Melanie Riveria-motion passed.
- A/C Replacement-we are waiting for permission from the town to move forward with A/C replacement. Margie Taber, board liaison, is going to check with the town clerk to make sure this will be on the Marion Town Board's agenda for the meeting on February 24th, 2025. Kerry Sargent will attend the Marion Town Board Meeting.
- Melanie Riveria presented two D&O insurance options: \$382 for basic D&O and \$1257 for D&O with employment practices coverage. If the library faces a lawsuit for unfair hiring practices, individual board members would be financially liable. Melanie will confirm if the library can start with the \$382 D&O policy and upgrade later without a financial penalty. If no penalty exists for upgrading, the board will purchase the \$382 D&O policy. If a penalty applies, we will discuss the options to afford this.
- 414 Referendum-Next Steps
 - Kerry will contact the town clerk, Heidi Levan, to find out the requirements and timeline for placing a proposition on the municipal ballot
 - Joanna will set up the work groups once tasks are identified
 - We will need to set up a meeting with the Marion Town Board and inform them of our plans for the 414 Referendum. Ron Kirsop, OWWL executive director, has offered to assist us with getting a presentation ready and attending the meeting with the town board.

New Business

Tracy will contact Ron Kirsop to inquire about any existing policy/procedure regarding ICE agents coming to the library. If no policy is in place, a new protocol will be developed for staff to follow in such situations. We are looking to clarify guidelines concerning minor patrons during ICE searches or arrests.

Next Meeting The next meeting will be March 18th, 2025

Meeting was adjourned by Priscilla Flack at 8:44pm.

Respectfully submitted,

Kerry Sargent